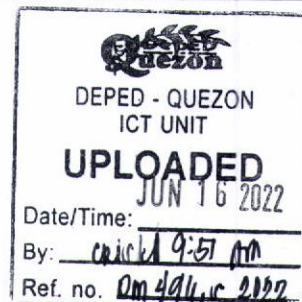




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



13 June 2022

**DIVISION MEMORANDUM**  
DM No. 496, s. 2022

**PROJECT ALISTO'S TELE – TECHNICAL ASSISTANCE (TA)**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public and Private Elementary and Secondary School Heads  
LIS/BEIS Coordinators  
All Others Concerned

1. As part of continuous improvement in the Basic Education Services particularly the School Governance and Operations – Planning and Research banner program Project ALISTO (Amplifying Basic Education and Learner Information Systems Services to Allocate Resources and Track Opportunities), this Office launch **Tele-T.A.**
2. This initiative aims to:
  - a. provide realtime Technical Assistance to school heads, teachers and other stakeholders on different planning issues and concerns
  - b. open means of communication virtually where both parties can share their screen
3. Tele-T.A. shall be conducted via Zoom with the link <https://tinyurl.com/Tele-TA>. This platform will be opened from 8:30a.m. – 12:00 noon and 1:00 - 4:30p.m. only in working days starting **July 1, 2022**. This will not be opened on weekends/holidays, if there are virtual activities conducted and or attended by all Planning and Research Personnel and if the Office has no internet connectivity or if no available gadgets.
4. This will serve as SDO-Planning and Research Virtual Lobby which is limited only with the following services:
  - a. Learner Information System (LIS)
  - b. Basic Education Information System (BEIS)
  - c. National School Building Inventory (NSBI)
  - d. Program Management Information System (PMIS)

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

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- e. School Forms (SFs)
  - f. Planning Parameters (Teachers, Classrooms, MOOE)
  - g. Key Performance Indicators, Reports and other Data concerns
  - h. Performance Management (including PBB requirements, OPCRF)
  - i. School Plans (including SIP, WFP, AIP)
  - j. Data requests and Data Sharing Agreement concerns
5. For LIS, BEIS and NSBI issues and concerns that has to be escalated via Tele-T.A, it is understood that such has been escalated and discussed first at the Schools District Levels thru the District LIS/BEIS Coordinators.
6. Those with no internet connection may still access the Planning and Research Section thru the following.

Purpose/s	Contact Numbers
LIS/EBEIS Technical Assistance for 1st and 3rd Congressional District – Public Elementary Schools	09617236843
LIS/EBEIS Technical Assistance for 2nd and 4th Congressional District – Public Elementary Schools	09192926965
LIS/EBEIS Technical Assistance for 1st to 4th Congressional District – Public Secondary Schools	09192926980
LIS/EBEIS Technical Assistance for 1st to 4th Congressional District – Private Schools	09192926983

7. Expenses relative to the conduct of technical assistance activities shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of end strict compliance to this Memorandum is desired.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Office-in-Charge  
Office of the Schools Division Superintendent

Parmjdf05613/2022

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